



DREAM BIG. WORK HARD. WE'LL HELP.™

I Know I Can Student Peer Guide Internship

Job Summary:

I Know I Can (IKIC) is a non-profit college access organization established in 1988 with a mission to inspire, enable and support Columbus City Schools (CCS) students as they pursue and complete a college education. IKIC achieves its mission by providing access to the materials, financial support, mentoring, and counseling services needed to help CCS students and their families overcome barriers and achieve their college dreams.

The IKIC Student Peer Guide Internship is a paid position. Essential duties and responsibilities are as follows:

- Assist IKIC College Advising Manager (CAM) to create a college-going culture in the school building
- Serve as a liaison between classmates and IKIC CAM
- Encourage and motivate classmates around planning for life after high school
- Promote IKIC college and career readiness programs and initiatives
- Motivate peers to complete necessary college and career readiness milestones including: meeting with their IKIC CAM, registering and taking a college entrance exam, using Naviance to complete assessments and submit essential information, submitting two or more college applications, and completing the Free Application for Federal Student Aid (FAFSA)
- Support college and career planning activities
- Promote the completion of the IKIC Grant, Founders' Scholarship, and Dream Big applications
- Provide feedback and updates to IKIC CAM and building staff regarding student and building needs
- Perform other duties as defined by the IKIC CAM

Qualifications:

- 2.25 or higher cumulative GPA
- 2021 graduate of Columbus City Schools
- Planning to enroll in college full-time immediately following high school graduation
- Complete or in the process of completing IKIC college access milestones including:
 - Submission of two or more college applications
 - Participation in three or more one-on-one IKIC advising sessions
 - Completion the Free Application for Federal Student Aid (FAFSA)
- Ability to effectively communicate and motivate peers
- Strong commitment and passion for promoting the importance of forming a plan after high school and access to postsecondary education
- Demonstration of involvement and/or leadership

Additional Information

- May use hours to go towards 120 hours Internship Credit that is required for graduation
- May use work experience to go towards Student OhioMeansJobs Readiness Seal Validation

Interested candidates should submit information here

<https://form.iotform.com/IKIC1988/student-peer-guide-internship-app>

Please contact your IKIC College Advising Manager if you have any questions or concerns.